

# Application for Year 7 Placement 2023

This form must be completed using **BLOCK LETTERS** by parents/carers of Year 6 students transitioning into a government secondary school for Year 7 in 2023.

Complete this form by **Friday 13 May 2022** and return to either:

- Your child's non-government primary school; **OR**
- Directly to your preferred government secondary school.

To read the Department's Placement Policy, including the priority order of placement, please visit:

[www2.education.vic.gov.au/pal/enrolment/guidance/placement-policy](http://www2.education.vic.gov.au/pal/enrolment/guidance/placement-policy)

## Section 1: Primary School details

<b>Year 6 Student's Current Primary School</b>			
<b>VSN</b>			
<b>Fee Paying International Student*</b>	YES / NO	<b>International Student ID</b>	

\*Fee Paying International Students should make a new application via the Online Application Process at [www.study.vic.gov.au/en/Pages/default.aspx](http://www.study.vic.gov.au/en/Pages/default.aspx)

# Application for Year 7 Placement 2023 (cont'd)

## Section 2: Year 6 student details

<b>Family Name</b>			
<b>First Given Name</b>		<b>Date of Birth</b> <i>(dd-mm-yyyy)</i>	___ / ___ / ____
<b>Second Given Name</b>		<b>Gender</b>	
<b>Preferred name</b> <i>(if applicable)</i>			
<b>Current Permanent Residential Address</b>			
<b>Apartment Number</b> <i>(if applicable)</i>			
<b>Street Number and Name</b>			
<b>Suburb</b>		<b>Postcode</b>	
<b>Current mailing address</b>	<input type="checkbox"/> <b>Same as residential</b> <input type="checkbox"/> <b>Different</b> <i>(complete below)</i>		
<b>Street Number and Name</b>			
<b>Suburb</b>		<b>Postcode</b>	

# Application for Year 7 Placement 2023 (cont'd)

## Section 3: Parent or Carer details

Adult A		Adult B	
<b>Relationship to Child</b> (Parent, Carer, Step-Parent, Grandparent, etc.)		<b>Relationship to Child</b> (Parent, Carer, Step-Parent, Grandparent, etc.)	
<b>Title</b> (Ms, Mrs, Mr, etc)		<b>Title</b> (Ms, Mrs, Mr, etc)	
<b>Given Name</b>		<b>Given Name</b>	
<b>Family Name</b>		<b>Family Name</b>	
<b>Mobile Number</b>		<b>Mobile Number</b>	
<b>Phone Number</b> ( <i>home</i> )		<b>Phone Number</b> ( <i>home</i> )	
<b>Email address</b>		<b>Email address</b>	
<b>On <u>weekdays</u>, student lives with Adult A</b> ( <i>tick one</i> )	<input type="checkbox"/> Full Time or Mostly <input type="checkbox"/> Equal Time (equal split with <b>Adult B</b> ) <input type="checkbox"/> Sometimes or Never	<b>On <u>weekdays</u>, student lives with Adult B</b> ( <i>tick one</i> )	<input type="checkbox"/> Full Time or Mostly <input type="checkbox"/> Equal Time (equal split with <b>Adult A</b> ) <input type="checkbox"/> Sometimes or Never
<b>Permanent Residential Address</b>	<input type="checkbox"/> Same as Section 2 <input type="checkbox"/> <b>Different</b> to Section 2, please complete:	<b>Permanent Residential Address</b>	<input type="checkbox"/> Same as Section 2 <input type="checkbox"/> <b>Different</b> to Section 2, please complete:
<b>Nominate primary contact for all calls and correspondence</b> ( <i>tick one</i> )		<input type="checkbox"/> Adult A	<input type="checkbox"/> Adult B <input type="checkbox"/> Both Adults

# Application for Year 7 Placement 2023 (cont'd)

## Section 4: Government school placement preferences

Complete **Section 4** if:

- you are seeking a Year 7 placement in a government school; **OR**
- you are in doubt of a Year 7 placement at a non-government (Catholic or independent) school; **OR**
- you have not received the outcome of your child's registration application for home schooling.

### Section 4A: Designated neighbourhood school

To locate your child's designated neighbourhood school for Year 7 in 2023, enter your permanent residential address at [www.findmyschool.vic.gov.au](http://www.findmyschool.vic.gov.au)

<b>Your designated neighbourhood school</b> <i>(include campus if applicable)</i>	
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### Section 4B: Secondary school preferences

List up to three government schools in your order of preference below. You can list your designated neighbourhood school as your only preference or as your second or third preference.

**You do not have to list three schools, however if your child is unable to be placed at any of your preferred schools, your child's placement will be referred to your designated neighbourhood school, as listed in Section 4A.**

If you would like to request placement for your Year 6 child under a sibling claim, please also complete **Section 4C**.

<b>Government school name</b> <i>(include campus if applicable)</i>		<b>Office Use Only - Date of Distribution</b>
<b>1</b>		
<b>2</b>		
<b>3</b>		

# Application for Year 7 Placement 2023 (cont'd)

## Section 4C: Sibling Claim

A sibling claim can be made for government schools where:

- 1) the sibling resides at the same permanent residential address as your Year 6 child; **and**
- 2) the sibling is currently enrolled at the school; **and**
- 3) the sibling will continue to be enrolled at the school in 2023.

**Include the name of the school and the 2023 year level of the sibling below.**

Government school name	Name of sibling	Year level in 2023

## Section 5: Non-Government school (catholic or Independent) or home schooling placements

Only complete **Section 5** if you have received confirmation of a place in a non-government school **OR** if you have confirmed registration for your child for home schooling in 2023.

You are also encouraged to complete Section 4 if you:

- are in doubt about the status of the non-government school place; or
- you have a confirmed non-government place but would still like to be considered for a government place for Year 7 in 2023; or
- your registration for home schooling is still being assessed by the VRQA.

If you have already applied for, or believe you will be applying for, home schooling or a placement in a non-government school for 2023, please indicate the name of the school below.

Name of Catholic or independent school	Confirmed Place
	YES / NO
Home schooling	Details
Date application form sent to the VRQA	/ / 2022
Outcome of application	APPROVED / REFUSED

# Application for Year 7 Placement 2023 (cont'd)

## Section 6: Signature of Parents or Carers

Please see page 12 for the full Privacy Notice.

- I have read this form and the attached Privacy Notice.
- I certify that all the above information is correct.
- I agree to the disclosure of my child's information for the purpose of Year 7 placement.
- (If applicable)* I have attached the most recent copies of court orders and/or parenting plans including all Parenting Orders, Intervention Orders, Child Protection Orders and/or an Informal Carer Statutory Declaration.
- (If applicable)* I have attached confirmation that my child has been accepted into a non-government school in 2023.
- (If applicable)* I have attached confirmation that I have registered my child with the Victorian Registration and Qualifications Authority for home schooling in 2023.

<b>Adult A signature</b>		<b>Adult B signature</b>	
<b>Date</b>	/ / 2022	<b>Date</b>	/ / 2022