

1. THE ESSENTIAL EDUCATION CONTRIBUTION

Your family's Essential Education Contribution is vital to the quality of services and facilities provided to students, especially as the Department's cash funding to the school only amounts to about \$3 per student per day. It covers the cost of resource materials, general photocopying and stationery, travel to and from whole-school sports carnivals, Compass learning management system, Edrolo (VCE), curriculum resources, first-aid materials, ID cards, combination locks and the annual school magazine. In addition, a large proportion of these funds are directed towards the supply and maintenance of the Information & Communication Technology (ICT) resources used by all students. The ICT budget includes desktop computers, laptop computers, LCD TVs, digital cameras and associated software.

N.B. Since 2025, Mullauna opted for a single once-off contribution, and removed the requirement of payments for individual subjects, including those with higher materials costs, such as Science, Food Technology, the Visual Arts, etc.

Essential Education Contribution	\$645	<i>Suggested</i>
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2. DONATIONS

Including the tax-deductible Building Fund Donation.

In addition to the above essential education contribution, families can choose to further support the school and their child's education by making one or more of the following donations: Friends of the Arts and STEM was introduced in 2024 to compliment Friends of Music, this assisted in continuing and bolstering our lunchtime activities run by our staff for Mullauna Secondary College students.

Building Fund (tax-deductible for amounts above \$2)	\$50	<i>Suggested</i>
Friends of Music	\$50	<i>Suggested</i>
Friends of the Arts	\$50	<i>Suggested</i>
Friends of STEM (Science, Technology, Engineering & Maths)	\$50	<i>Suggested</i>
Working Bee Donation (Grounds & Facilities)	\$50	<i>Suggested</i>

3. YEAR 9 SKILLZ@MULLAUNA PROGRAM CONTRIBUTION

This innovative, inter-disciplinary Year 9 program can only run with the support of family contributions. These pay for all guest speakers, incursions on campus and numerous excursions off-campus throughout the year. *CSEF funds can be used for this contribution.*

Excursions and expert speakers	\$175	<i>Suggested</i>
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4. OPTIONAL ENRICHMENT PROGRAMS

Enrichment opportunities are offered throughout the year for the students of Mullauna Secondary College. The additional programs, such as camps, excursions, and onsite activities, will require parents/guardians to consent and pay via Compass through Events for their child to participate.

Camps

Deposits have been paid for quoted camps for the 2026 school year. Costs can fluctuate based on student numbers.

Payment plans will be made available to families and for eligible families, CSEF funds can be used for camps.

EVENT	
Year 7 Toolangi Camp (TBC)	\$300
Year 8 Camp (TBC)	\$300
Year 10 Central Australia Camp [maximum 42 students]	\$3,550
Instrumental Music Camp (TBC)	\$400
Year 12 Study Camp (TBC)	\$300

Excursions and Onsite Activities

The following opportunities are subject to availability and timetabling. The costs below have been based on the average cost of activities run in 2025. *For eligible families, *CSEF funds can be used for excursions and onsite activities.*

EVENT (per event/excursion)		EVENT (per event/excursion)	
*Year 7-8 Humanities	\$25	*RYDA Year 10 (TBC)	\$25
*Arts	\$20	*Science	\$25
*Careers	\$20	*Wellbeing	\$5
*Drama	\$80	Presentation Ball (TBC)	\$200-\$270
*German	\$40	Year 10/11 Social (TBC)	\$100
*Maths	\$10	Year 12 Formal (TBC)	\$125

Interschool Sport

Mullauna heavily subsidises the cost of interschool sports. Where the school incurs additional costs, e.g. hiring buses to transport students to events, a per-student charge for each event will apply. Parents/guardians will be required to consent and pay via Compass through Events for their child to participate. *For eligible families, CSEF funds can be used for interschool sports.*

EVENT	
Each offsite event will incur a charge per student	\$20

Instrumental Music

There are many benefits to learning an instrument, such as: improving academic and physical skills; improving patience and resilience; boosting self-esteem.

The fee for Instrumental Music at Mullauna in 2026 will be \$450, and includes the 30-minute lessons over the course of the school year, materials (licenses, sheet music etc.) and the following rehearsals and concerts:

One-hour rehearsals leading up to each concert (before or after school). Three concerts over three terms	
- Term 1 - Recruitment Concert	1 st Instrument: \$450
- Term 2 - Autumn Concert with Year 7 Debut	
- Term 3 - Theme Concert	2 nd & subsequent
- Term 4 - Instrumental exam experience	Instruments: \$225
- Various performances at school events	

Senior Student Ensemble – The fee for Senior Student ensembles is \$150 over the course of the school year and includes:

One Hour rehearsals leading up to each concert - before or after school. Three concerts over three terms:	
- Term 1 - Recruitment Concert	
- Term 2 - Autumn Concert with Year 7 Debut	
- Term 3 - Theme Concert	\$150
- Term 4 - Instrumental exam experience	
- Various performances at school events	

Instrument Hire

There are limited instruments available for hire. Parents pay the instrument hire fees in yearly payments, with instruments returned at the end of the year. Students playing the French Horn, Euphonium, and Tuba may be eligible to hire one from the school. The usual hire period is one year, at the end of which families are expected to purchase an instrument for the student. In the case of the more expensive and larger instruments, the hire term may be extended, subject to the availability of the instrument.	\$300.00
<i>BOND: Is refundable based on the hire agreement and the condition of the instrument upon return.</i>	Hire: \$100.00 Bond: \$200.00

5. FINANCIAL SUPPORT FOR FAMILIES

Payment Plans – Opt-In Activities Only

Payment plans are available for opt in activities, including but not limited to Instrumental Music, Camps and high-cost events. The payment plan dates are set up by the school through Compass, usually between 4 and 5 equal payments.

When opting to pay via the payment plan, Compass will direct-debit your chosen card, on the dates that have been pre-selected; these dates are visible and set out on the event or billing contribution, please take the time to read through it.

- It does clearly state that if you opt for the payment plan after the first advertised date it will automatically add the first and second (or third, fourth or fifth) payment together debiting your chosen card for up to five of the five payments in the payment plan.
- If the payment dates and dollar amounts provided in Compass do not suit you, please contact us to create a tailored payment plan.

Contact

Laura Steel (Accounts Receivable): Laura.Steel@education.vic.gov.au

Nat Rieger (Business Manager): Nat.Rieger@education.vic.gov.au for refunds, as per the policy.

PH: 9874 3422

Camps Sports & Excursion Fund [CSEF]

CSEF is a grant administered via the Department of Education. CSEF is an annual payment to eligible families/students. The grant assists students to attend activities like: school camps or trips; swimming and school-organised sport programs; outdoor education programs; excursions and incursions; graduations.

Applications for 2026 CSEF support will open from 27 January 2026, via www.vic.gov.au/camps-sports-and-excursions-fund

Schools must:

- communicate to families the availability of the CSEF;
- process applications for a CSEF payment by 27 June 2026;
- use the funds for the benefit of the eligible student.

6. Payment Methods

i. Compass – paying via Compass – For the Essential Education and Voluntary Contributions families can either pay the full amount or “chip away” throughout the year. Payment Plans: Families can pay via preset instalments for Camps / Events or contact us for a tailored payment plan. More information on how this works will be available to families via Compass.

ii. Cash: 8:30 – 4:30 pm Mullauna Secondary College Reception, via Laura Steel or Nat Rieger (Business Manager)

iii. EFTPOS: 8:30 – 4:30 pm Mullauna Secondary College Reception, via Laura Steel or Nat Rieger (Business Manager)

iv. BPay - Each family has an individual BPay reference number – This will be emailed to Parent A in November each year.

Utilising BPay and direct deposit allows families to manage their own contributions to the school on their own schedule. This can be managed via your banking institution, setting up regular BPay or direct deposit payments to Mullauna Secondary College.

v. Direct Deposit – Mullauna Secondary College Council Account - BSB: 063 093 - Account: 10003691 – *Reference: Surname and short description, Please email mullauna.sc@education.vic.gov.au, attention accounts receivable, with a remittance of your payment deposited to the school account. *It is a requirement that the direct deposit payment is easily identified for reconciliation against your account, please include your surname or Compass code (student or family code is acceptable).

7. REFUNDS: Refer to the Policy on the college website or Compass

Harry Ruff
Principal

Elisabeth Waycott
School Council President

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Parent's Guide to Billing

A step by step guide to take you through paying your school contributions through the Compass Portal.



Web Browser

Click the 'Payment Centre' Banner from your Home Page to access your Contributions.

Compass App

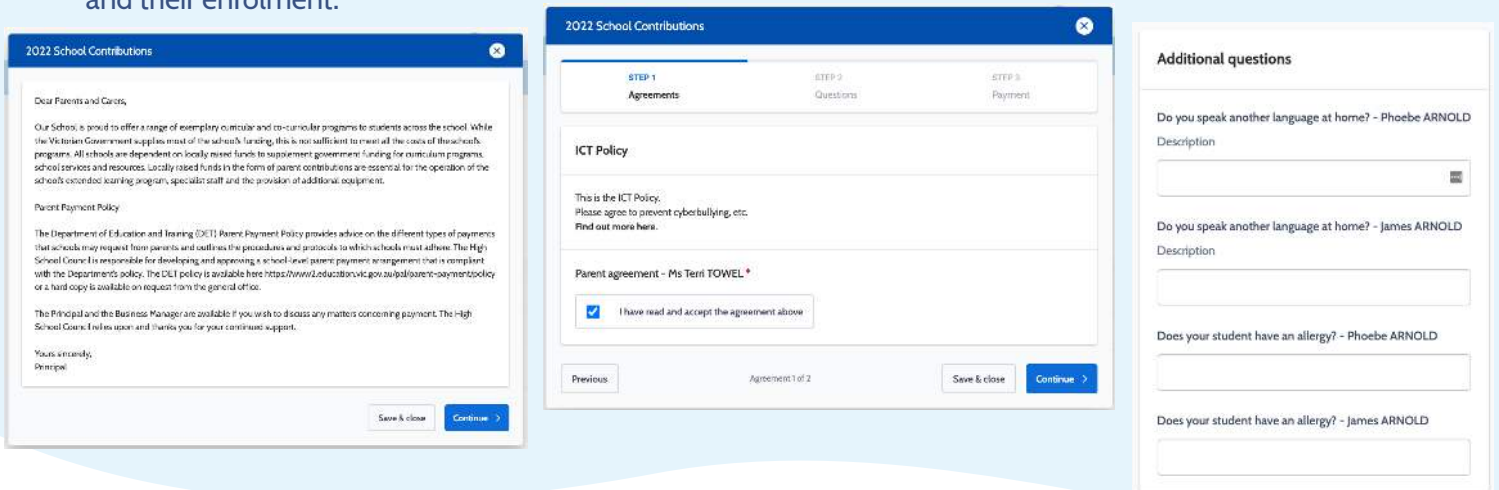
Select Payments Centre from your Home Page.



1. Description, Agreements & Questions

The first thing you'll see is your school's customised description, detailing information about contributions.

Clicking through, you may be prompted to fill out any Agreements & Questions that are relevant to your student and their enrolment.



2022 School Contributions

Dear Parents and Carers,

Our School is proud to offer a range of exemplary extracurricular and co-curricular programs for students across the school. Unlike the Victorian Government supplies most of the school's funding, this is not sufficient to meet all the costs of these schools' programs. All schools are dependent on locally raised funds to supplement government funding for curriculum programs, school services and resources. Locally raised funds in the form of parent contributions are essential for the operation of the school's extended learning programs, specialist staff and the provision of additional equipment.

Parent Payment Policy

The Department of Education and Learning (DEL) Parent Payment Policy provides advice on the different types of payments that schools may request from parents and outlines the procedures and protocols to which schools must adhere. The High School Council is responsible for developing and approving a school-level parent payment arrangement that is compliant with the Department's policy. The DEL Policy is available here <https://www1.education.vic.gov.au/ppl/parent-payment-policy> or a hard copy is available on request from the general office.

The Principal and the Business Manager are available if you wish to discuss any matters concerning payment. The High School Council relies upon and thanks you for your continuous support.

Yours sincerely,
Principal

2022 School Contributions

STEP 1: Agreements

ICT Policy

This is the ICT Policy. Please agree to prevent cyberbullying, etc. [Find out more here.](#)

Parent agreement - Ms Terri TOWEL*

I have read and accept the agreement above

Previous Agreement 1 of 2 Save & close Continue

Additional questions

Do you speak another language at home? - Phoebe ARNOLD

Description

Do you speak another language at home? - James ARNOLD

Description

Does your student have an allergy? - Phoebe ARNOLD

Description

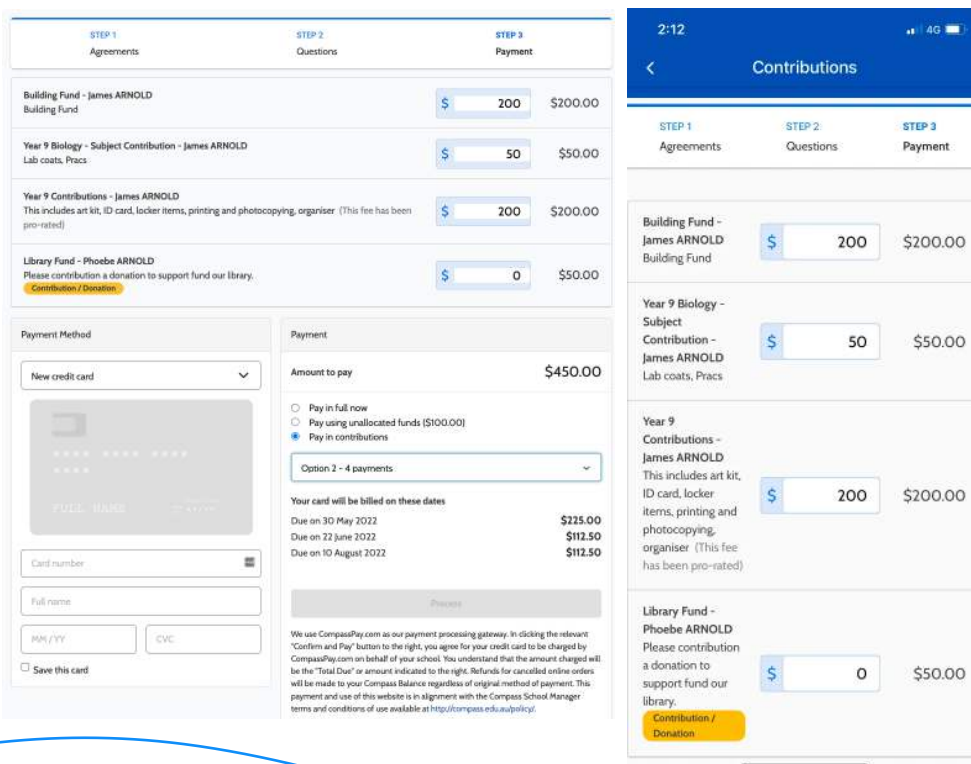
Does your student have an allergy? - James ARNOLD

Description

2. Paying your Contributions

Next, you'll see the contributions your school has posted against your student/s.

From here, you may have a few different items to choose from, broken down by student and fee type. As each item is voluntary, you can choose the amount you'd like to pay today. Next time you access your Contributions, the amounts available to pay will have decreased.



Contributions

STEP 1: Agreements	STEP 2: Questions	STEP 3: Payment
Building Fund - James ARNOLD Building Fund		\$ 200 \$200.00
Year 9 Biology - Subject Contribution - James ARNOLD Lab coats, Pracs		\$ 50 \$50.00
Year 9 Contributions - James ARNOLD This includes art kit, ID card, locker items, printing and photocopying, organiser (This fee has been pro-rated)		\$ 200 \$200.00
Library Fund - Phoebe ARNOLD Please contribution a donation to support fund our library. Contribution / Donation		\$ 0 \$50.00

Payment Method

New credit card

Payment

Amount to pay \$450.00

Pay in full now
 Pay using unallocated funds (\$100.00)
 Pay in contributions

Option 2 - 4 payments

Your card will be billed on these dates

Due on 30 May 2022	\$225.00
Due on 22 June 2022	\$112.50
Due on 10 August 2022	\$112.50

Process

We use CompassPay.com as our payment processing gateway. In clicking the relevant 'Confirm and Pay' button to the right, you agree for your credit card to be charged by CompassPay.com on behalf of your school. You understand that the amount charged will be the 'Total Due' or amount indicated to the right. Refunds for cancelled online orders will be made to your Compass Balance regardless of original method of payment. This payment and use of this website is in alignment with the Compass School Manager terms and conditions of use available at <http://compass.edu.au/policy/>.

Payment Options

1. Credit Card/Saved Card

Just like an Event, pay the chosen amount in one go.

2. Payment Plan

Choose from your school's preset options to setup a direct debit.

3. Credits/Fees in Advance

If you see this option, your school has applied a credit against your account.

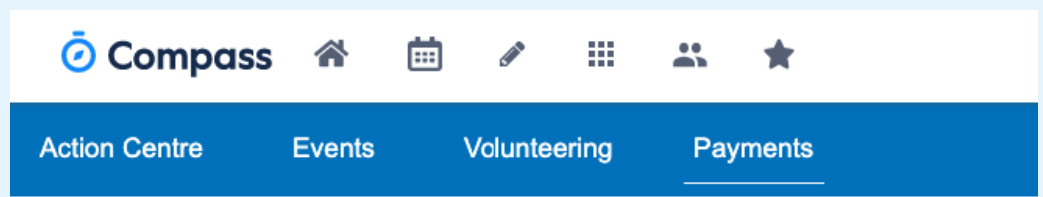
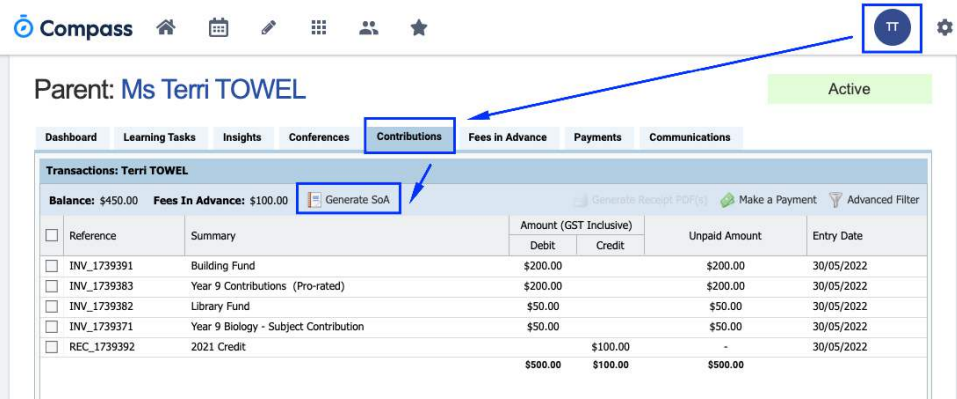
The amount you're choosing to pay here will need to equal the credit amount.

Accessing your Payment History

Each time you make a payment through Compass, you'll receive a receipt straight to your email address.

Within the portal, you can also access your **Payment History through Payments Centre**.

To generate a **Statement of Account PDF**, simply navigate to your parent account via your initials in the top right, and select the Contributions tab. From here, generate your SoA.

Parent: Ms Terri TOWEL Active

Dashboard Learning Tasks Insights Conferences **Contributions** Fees in Advance Payments Communications

Transactions: Terri TOWEL

Balance: \$450.00 Fees In Advance: \$100.00 [Generate SoA](#) [Generate Receipt PDF\(s\)](#) [Make a Payment](#) [Advanced Filter](#)

Reference	Summary	Amount (GST Inclusive)		Unpaid Amount	Entry Date
		Debit	Credit		
<input type="checkbox"/> INV_1739391	Building Fund	\$200.00		\$200.00	30/05/2022
<input type="checkbox"/> INV_1739383	Year 9 Contributions (Pro-rated)	\$200.00		\$200.00	30/05/2022
<input type="checkbox"/> INV_1739382	Library Fund	\$50.00		\$50.00	30/05/2022
<input type="checkbox"/> INV_1739371	Year 9 Biology - Subject Contribution	\$50.00		\$50.00	30/05/2022
<input type="checkbox"/> REC_1739392	2021 Credit		\$100.00	-	30/05/2022
		\$500.00	\$100.00	\$500.00	



Handy Tips & Tricks

- ✓ **Chip away at your Contributions as you please!**
You can access your Compass App at anytime to see what's been paid, and choose to pay more if required.
- ✓ **Keep all your Events and Contributions in one spot.**
No need to jump between multiple programs and paper forms - it's all in Compass!
- ✓ **Manage your own Payment History in-app, without having to call up the Admin Office!**
Automated emails and downloadable statements make it even easier to know what's been paid.

